

# AS9100 Supplier Requirements Addendum

## **1. Quality Management System Requirements**

The Supplier shall maintain a documented quality management system appropriate to the products or services provided. Where applicable, the Supplier shall maintain certification to ISO 9001, AS9100, or an equivalent standard, or be able to demonstrate an effective quality system acceptable to Maple Mold Technologies. Suppliers shall provide proof of certification or system documentation upon request.

## **2. Control of Special Processes**

Special processes (including but not limited to welding, heat treating, plating, coatings, NDT, bonding, or processes affecting structural integrity) shall not be subcontracted without prior written approval from Maple Mold Technologies. All special processes shall be performed by qualified personnel and approved facilities, following approved specifications and process parameters.

## **3. Supplier Personnel Competence**

The Supplier shall ensure that personnel performing work affecting conformity to requirements are competent and properly trained. Records of training and qualification shall be maintained and made available upon request.

## **4. Supplier Notification Requirements**

The Supplier shall notify Maple Mold Technologies in writing within 24 hours of any nonconforming product or process discovered after shipment, changes to product, process, materials, manufacturing methods, manufacturing location, ownership, or conditions affecting performance. No changes may be implemented without written approval.

## **5. Counterfeit Parts Prevention**

The Supplier shall establish and maintain a counterfeit parts prevention and detection program. Only materials and components obtained from original manufacturers or authorized distributors shall be used. Suspected counterfeit parts must be immediately quarantined and reported to Maple Mold Technologies.

## **6. Product Safety and Employee Awareness**

The Supplier shall ensure employees are aware of their contribution to product conformity, safety, and the importance of ethical behavior.

## **7. Use of Customer-Designated Sources**

When designated by Maple Mold Technologies or its customers, the Supplier shall use only approved sources for special processes, materials, or services, including NADCAP-approved processors where required.

## **8. Record Retention Requirements**

The Supplier shall retain all quality and traceability records for a minimum of 10 years unless otherwise specified. Records shall be made available to Maple Mold Technologies, its customers, and regulatory authorities upon request.

**9. *Right of Access***

The Supplier shall provide Maple Mold Technologies, its customers, and regulatory authorities right of access to facilities involved in fulfilling the purchase order, including records and processes.

**10. *Flow-Down of Requirements***

The Supplier shall flow down all applicable requirements to sub-tier suppliers, including specifications, key characteristics, and regulatory requirements.